

Hawaii Agriculture Conference

Ag 2010

Celebrating Change

Thank you for joining us and reserving an exhibit space at the 2010 Hawaii Agriculture Conference! Before we assign your table location we need a few more details from you.

Tradeshow Exhibit Space: Each area will have a covered 6' table, 2 chairs and access to a wireless network. Some spaces will have easy access to electricity. Some spaces will accommodate large exhibits; others are best suited for smaller tabletop displays.

We will need to know the following information as soon as possible. Due date: **September 6th 2010 5pm**

1. Do you need Internet access? What sort of activity will you be doing?
2. Do you need electricity? What will you be using the electricity for? computer, refrigerators, monitors etc.
3. When will you be setting up? 9/23 Wednesday between 1pm and 5pm or 9/24 Thursdays between 6am and 8am
4. What sort of display do you have? Large free standing?, table top?, special equipment?

The hotel does not allow anything to be attached to the walls. There is no pipe and drape to hang banners or signage available. If you have freestanding tall signage that is not a problem-but it must fit within your assigned space. If in doubt, please contact us. If you will be assigned a space with access to electricity, please bring extension cords and power strips.

Shipping

Shipments directly to the hotel will be accepted starting September 13th.

SHIPPING ADDRESS:

JW Marriott Ihilani Resort & Spa

Cathy Nakahara-Events Department, Hold for Kim Coffee-Isaak AG CONFERENCE

92-1001 Olani Street, Kapolei, HI 96707

Hotel Telephone: (808) 679-0079, Hotel Facsimile: (808) 679-0080

Move-In: Wednesday Sept 22 between 1 and 5 pm and Thursday Sept. 23 between 7 and 8 am, Hokulani Ballroom 4 & 5

The loading and unloading area is nice and simple. When you first enter the hotel property make an immediate right. This will put you between the parking garage and the pavilion lawn and building. Pull as close to Hokulani building as you can and park on this road. There are two doors at the back of the pavilion. As you face the back of the building enter the left side door, proceed through a storage room and into a service hallway that runs the length of the building. The exhibit rooms are at the mauka end of the building, there are two doors that enter the exhibit space from the service hall. Alternatively, you can forgo the back of the building and the service hall and proceed via the lawn through the doors in the glass wall that front the entire mauka wall of the exhibit space. Please move your car into the parking garage as soon as you have unloaded.

Directions

- From airport, Take H-1 Freeway, West to Waianae
- Stay on the freeway for approximately 17 miles and take the Ko Olina exit
- Continue on this street, pass the security gate and turn right on Olani Street
- Continue until you see the JW Marriott Ihilani Resort & Spa and turn right into the property. When you first enter the hotel property make an immediate right. This will put you between the parking garage and the pavilion lawn and building
- Parking fees are not included \$10 self-parking and \$15 valet

Plan with Intention too!

We challenge you to plan your tradeshow booth in a way that reduces waste and conserves valuable resources. For example, only provide handouts that are absolutely necessary, print double sided, or use recycled paper. For service items such as plates, cutlery etc., there are many bio-compostable, recyclable and reusable options available – check with your local vendors. Thanks for your kokua!

Conference Co-Chairs: Lesley Hill - wag@interpac.net & Tova Callender - tcallender@uluponosustainable.com



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